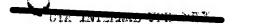
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Approved For Release 2002/01/08: CIA-RDP80-00679A000100040030-0



30 September 1954

OFFICE OF PERSONNEL MEMORANDUM NO. 20-605-5

SUBJECT: Longevity Step Increases

- l. Public Law 763, 83rd Congress, extended the longevity step increase provisions of Title VII of the Classification Act of 1949, as amended, to include employees serving in grades through GS-15. This change became effective at the beginning of the first pay period following 1 September 1954. Appropriate amendments to Part 25, Federal Employees Pay Regulations, were published in the Federal Register 18 September 1954 and are quoted in the attachment for the information and guidance of all concerned.
- 2. In accordance with the Agency's policy of adopting the principles and practices of the Classification Act, the Chief, Processing and Records Division will be responsible for initiating action to review the records of on-duty personnel who may have become eligible for immediate increases under the extended provisions and to process actions for eligible employees in accordance with existing procedures applicable to longevity step increases.
- 3. Appropriate Agency and internal regulatory issuances will be developed by the Planning and Analysis Staff in collaboration with other appropriate elements of the Office of Personnel which are concerned.

STATINTL

Deputy Assistant Director for Personnel

Attachment

CIA INTERNAL USE ONLY

OPM 71-54

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